



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB
Clerk: Mrs Lisa Burgess
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8th May 2026

Dear Councillors

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at PARISH ROOM on **WEDNESDAY 13th May 2026** at 7.30pm.

The meeting is open to the public and press to attend.

A hearing loop is available in the Parish Room. Please inform the Clerk if you would like it to be switched on.

L S Burgess

Lisa Burgess
Clerk/RFO

CP is council paper; **CR** is Clerk's report; **N/A** is Not Applicable

7:30pm

- 1. Apologies** - Note/accept absence – Cllr Ian O'brien Baker
- 2. Any declarations of disclosable pecuniary or local non-pecuniary interests** Register interests

7:35pm

- 3. Actions from last meeting** Ongoing or on the agenda

4. PUBLIC FORUM

- 4.1 Reports from District Councillors Note/any issues raised by the public/consider
- 4.2 Reports from County Councillors Note/any issues raised
- 4.3 To allow members of the public to address business on the agenda
- 4.4 Any issues raised by the public

8:00pm

5.0 Financial Matters – details on financial documents to follow

- 5.1 Payments pending between meetings (**CP**)
- 5.2 Payments made between meetings (**CP**)

8:15pm

- 6.0 Clerk's Report: Record of decisions made by the Clerk between meetings, as required by the openness**

of Local Government Bodies Regulations 2014

6.1 Combined Report – Agree/Ratify **(CP)**

6.2 Install Bat boxes at Community Hall – No Update **(N/A)**

8.20pm

7.0 Play Spaces and Sites

7.1 Diamond Jubilee Bike Trails – Update **(CR)**

7.2 Harry Higgins Play Space – Replacement of missing swing seat belt – Any update **(CP)**

7.3 Centenary Play Space – Rocking Platform Handle Quote – Consider/Agree **(CP)**

7.4 Centenary Play Space – Urgent Repairs – Any update **(CR)**

7.5 Play Spaces Annual Inspection Reports – Any Update **(CR)**

7.6 Recreation Ground & Kronji's Piece – Hemlock Treatment **(CR)**

7.7 Community Hall Car Park Disabled Spaces – Any Update **(CR)**

8.45pm

8.0 Projects & Proposal

8.1 Nature for us all at the Recreation Ground – Trees & Bushes – Any Update **(CR)**

8.2 Pedestrian Access to the Recreation Ground – Any updates **(CP)**

8.3 Recreation Ground and Kronji's Piece Resurfacing – Any Updates **(CR)**

8.4 Repurposing of the Pétanque Piste – Any Updates **(CR)**

8.5 Walk Farm Woods Car Park Update – Any updates **(CR)**

8.6 Litter Action Plan – Terms of reference, Litter Bin Proposal, Bin Quote – **(CP)**

9.00pm

9.0 ITEMS FOR CONSIDERATION

9.1 Network Rail – Proposal to divert footpath – Consider/Agree **(CP)**

9.2 Land Maintenance – Contract - Any updates **(CR)**

9.3 Runway Heritage Car Park – Any Issues

10.0 Trees

10.1 Tree Warden Report – John Burges Update **(CP)**

10.2 Trees requiring attention Mr Wickens – Consider/Agree **(CP)**

10.3 Arboriculture Survey – Update **(CR & CP)**

10.4 New Tree Planting Conditions on Developments – Consider/Agree **(CP)**

11.0 Items for Noting

11.1 Any Items for Noting – N/A

9:15pm

12.0 TO CONSIDER REPORTS FROM WORKING GROUPS

12.1 Recreation Ground & Kronji's Piece Steering Group – Any update

12.2 Greenways Project - Update of the work on the common carried out by James Baker – Update **(CR)**

12.3 Update from the working group of the Litter Action Plan – Any Update

12.4 Martlesham Climate Action – Update **(CP)**

12.5 Biodiversity Working Group – Any Update **(CP)**

9:25pm

13.0 Social media and newsletter items (May/June)

13.1 Neighbourhood Watch

14.0 Items for consideration at the next R&AC meeting

14.1 List items.